

**Southwestern Michigan College Foundation**  
**Board of Directors Meeting Minutes**  
**August 20, 2024, 12:00pm**  
**Foundation Room – Dowagiac Campus**

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**1. Welcome: Dr. Carole Schmidt, Foundation President**

The meeting was convened at 12:06 p.m. by Board President Carole Schmidt.

Members Present: Carole Schmidt, Tom Ellspermann, Joe Odenwald, Michelle Kite, Mike O'Brien, Dick Judd, Krin Jurgensen, Becky Moore, Patty Patano, Jan Barkell, Ron Gunn, Bruce Springsteen, Terry Groth, Greg Lozeau, David Tate, Bill White, Tom Jerdon

Members Absent: Julie Dye, Michele Boyd, Susan Dobrich, George Wehrle, Deborah Hackworth,

**2. Approval of Today's Agenda (Motion Required)**

The August 2024 agenda required no changes. Terry Groth moved, seconded by Becky Moore to approve the August 2024 agenda. Motion passed unanimously.

**3. Approval of Minutes: April 23, 2024 Meeting (Motion Required)**

Minutes of the April 2024 regular convened meeting required no changes. Dick Judd moved, seconded by Patty Patano to approve the October 2024 minutes. Motion passed unanimously.

**4. College Update: Dr. Joseph Odenwald, College President**

Dr. Joseph Odenwald gave the College Update.

**5. Foundation Board Update: Dr. Carole Schmidt, Foundation President**

Dr. Carole Schmidt gave the Foundation Board Update.

**6. Executive Director Update: Mike O'Brien, Chief Marketing Officer**

**a. SMC Athletics: News and Schedules**

All teams have had a successful recruiting season. The volleyball and cross-country teams are ready to begin. The Roadrunner Classic for basketball will be the weekend of November 1<sup>st</sup>.

**b. 50<sup>th</sup> Steve's Run**

This was the 50<sup>th</sup> Anniversary for Steve's Run. Going forward we would like all board members to participate in some way for this event. We had 355 runners participate this year. Final financials are being tabulated.

**7. Financial Report/Quarterly Donations: Michelle Kite, SMC Foundation Treasurer (attachment)**

Members reviewed the financial report and quarterly donations (attachment). Total donations were received, for the quarter, in the amount of \$24,000.

**8. Foundation Committees Updates:**

**a. Investment Committee Update: Michelle Kite**

**i. Review of quarterly investment report from 1st Source Bank (attachment)**

Michelle reviewed the quarterly investment report.

**9. New Business**

**a. Bylaws Update – Executive Director and Secretary Positions (Motion Required)**

Becky Moore moved, seconded by Patty Patano, to accept the bylaw updates. Motion passed unanimously.

**b. Approval of 2024-2025 Officers (Motion Required)**

President – Carole Schmidt

Vice President – Tom Ellspermann

Secretary – Diana Bosch

Treasurer – Michelle Kite

Becky Moore moved, seconded by Terry Groth to approve the 2024-2025 officers. Motion passed unanimously.

**c. Approval of New Executive Director (Motion Required)**

Tom Jerdon moved, seconded by Becky Moore, to approve Emily Schrock as Executive Director. Motion passed unanimously.

**d. Meeting Dates for 2024-2025 (Motion Required)**

October 29<sup>th</sup> will start time at 5:00 p.m. followed by a volleyball game

April 22<sup>nd</sup>

July 22<sup>nd</sup>

Terry Groth moved, seconded by Bill White to approve the meeting dates for 2024-2025. Motion passed unanimously.

**10. Old Business**

Reminder that fall classes begin September 3<sup>rd</sup>. The first home volleyball game is on September 19<sup>th</sup> and cross country will have a close meet for the Bethel Invitational at St. Patrick's Park on October 11<sup>th</sup>.

**11. Adjournment**

Carole Schmidt moved to adjourn at 1:38 p.m. Patty Patano seconded. Motion passed unanimously.

**Mark your Calendar for Upcoming Events:**

*Fall Classes Begin, Tuesday, September 3*

*Volleyball Home Opener-Thursday, September 19, 6:30pm*

*Investment Committee Meeting, October TBD*