



Southwestern Michigan College Board of Trustees Meeting Minutes

Wednesday, November 12, 2025

Room 134, Niles Campus

General Business

Members of the Southwestern Michigan College Board of Trustees met on November 12, 2025 for a regularly scheduled meeting.

The meeting was convened at 8:00 a.m. by Board Chairman Tom Jerdon.

Members Present: Tom Jerdon, Becky Moore, Beth Cripe, Dr. Elaine Foster, Skip Dyes

Members Absent: Tracy Hertsel, Todd Obren

The Pledge of Allegiance was recited.

Minutes of the October 8, 2025, regular convened meeting and the October 21 and 22, 2025 special meetings required no changes and were placed on file.

Dr. Elaine Foster moved, seconded by Becky Moore, to approve the agenda. Motion passed unanimously.

Public Input

No individuals requested public input.

Other

The Treasurer's Report for the month ending October 31, 2025 was received and placed on file.

Michelle Kite, Interim Chief Financial Officer, presented the Quarterly Financial Report for the quarter ending September 30, 2025. The presentation included a review of the balance sheet, revenue and expense quarterly comparisons.

Interim President Brent Brewer gave his report. Interim President Brewer shared his gratitude for the hard work and dedication of the entire SMC community. Mr. Brewer shared highlights in athletics, performing arts, Founders Day and Community Service efforts. Mr. Brewer reported that spring registration numbers are ahead of estimates in both contact hours and headcount.

Discussion Items

Trustees reviewed the list of gifts given to the Foundation, with six individual donations for a grand total of \$14,675.

Action Items

Beth Cripe moved, seconded by Becky Moore, to accept the lowest contractor bid for the Zollar Building Partial Roof. Motion passed unanimously.

Kenley Penner, Partner, and Michael Baker, Principal, Plante & Moran, PLLC presented the results of the College Audit Report of the Annual Financial Statements for the Year Ended June 30, 2025. The College was given a "clean, unmodified opinion" signifying the best assurance rating. Mr. Penner thanked Chief Financial Officer Michelle Kite, Controller Stephanie Lyons and staff for their cooperation and assistance with the audit process.

Becky Moore moved, seconded by Skip Dyes, that the Board of Trustees receive the College Audit Report of the Annual Financial Statements for the Year Ended June 30, 2025. Motion passed unanimously.

Dr. Elaine Foster moved, seconded by Skip Dyes, to accept the Employee Health Care Cost Sharing Resolution. Motion passed unanimously.

Review of Follow-up Requests

No follow-up requests were made of the administration.

Adjournment

Becky Moore moved to adjourn at 9:02 a.m. Beth Cripe seconded. Passed unanimously.

Beth Cripe, Secretary

Thomas F. Jerdon, Chairman